



ADITYA COLLEGE OF PHARMACY (A)



An autonomous institution permanently affiliated to JNTUK

Approved by PCI, Accredited by NAAC A grade with 3.24

(ADITYA NAGAR, ADB ROAD, SURAMPALEM 533 437, Kakinada Dt, Ph.9949876664, 08852-200005)

Website: www.acop.edu.in, Email: office@acop.edu.in

Date: 22-06-2024

MINUTES OF MEETING OF THE INTERNAL COMPLAINT COMMITTEE

HELD ON Dt: 22-06-2024 AT 2:00PM

A meeting of Internal Complaint Committee was held on 22-06-2024 at 2:00pm in the Seminar Hall of Aditya college of Pharmacy. Dr. K. Ravi Shankar, Chairman presided over the meeting.

AGENDA

- Introduce new members of the committee.
- Addressing the new members about the role they need to perform
- The mechanism of ICC was explained along with its significance.
- Plan to conduct awareness program and elocution for students and staff.

MINUTES

- The presiding officer introduced the new members of the committee.
- The mechanism of ICC was explained along with its significance.
- The plan to conduct various awareness program was unanimously accepted by all.

The following members of Internal Complaint Committee attended the meeting:

S.No.	Name of Faculty Member	Designation	Position	Signature
1.	Mrs. A. Swetha	Associate Professor	Presiding Officer	<i>A. Swetha</i>
2.	Mrs. B.N.B. Vaidehi	Associate Professor	Coordinator-1	<i>B.N.B. Vaidehi</i>
3.	Dr. N. Divya	Professor	Coordinator-2	<i>N. Divya</i>
4.	Mrs. K. Vedavathi	Office Incharge	Member	<i>K. Vedavathi</i>
5.	Mrs. K. Swathi	Lab Technician	Member	<i>K. Swathi</i>
6.	P. Divya (213H1R0037)	Student	Member	<i>P. Divya</i>
7.	S. Rahithya (203H1R0084)	Student	Member	<i>S. Rahithya</i>
8.	S V L Haritha Sagaram (213HIT0019)	Student	Member	<i>S.V.L.S. Haritha</i>

A. Swetha
ICC Presiding Officer
Convenor
Internal Complaint Committee
Aditya College of Pharmacy
SURAMPALEM

